

Victoria Cycling Adventures

MINUTES OF THE MEETING

January 11, 2018

7:00 p.m.

Attendees: *Lucie Mandanici, Kathy Robertson, Janet Davies, Sam Macey*

1. Call to Order – Lucie
2. Previous Minutes Stuart's name has been removed from the VCAC.net membership page.
 - Have removed the no ebike icon from bike descriptions.
 - Sam needs to send Lucie his bio and picture.
 - Previous minutes approved by Sam; seconded by Lucie.
3. Treasurer's Report
 - We have 119 paid up members
 - We have \$2,968.16 in our account.
 - Received an invoice from consultant who did the internet site. The amount is for \$165 plus domain fee of \$25/year.
 - Sam moved to pay for internet services. Janet seconded.
 - Insurance: Director's insurance has been paid; Ride insurance is due the end of February ~\$1,150
 - Must also pay for membership in the League of American Bicyclists of \$150 and Meetup fee of \$200 US.
 - Sam moved for the report to be received. Lucie seconded and carried to receive report.
4. Old Business:
 - Constitution & By-Laws:
 - a. New Societies Act must be submitted by November 28, 2018. BC Government has provided a transition guide. Consists of 2 Sections, Constitution and By-Laws. Constitution only consists of name and purpose. Keep as an ordinary society.

- i. Include fellowship under purpose (point F)
- ii. Will keep the 6 month for termination of member
- iii. No fewer than 3 and no more than 5 members on the Board
- iv. Kathy is now VP
- v. Society will not borrow money
- vi. Financial review committee

➤ **By-Laws:**

- i. Next meeting decide who will audit the financial report.
Discuss Constitution and By-Laws at next AGM
- ii. Must be a member for 30 days prior to vote
- iii. Must be posted a week before the AGM on meetup and email and Facebook
- iv. Next AGM must be a quorum (10%) and 2/3 are in agreement
AGM will be September 9, 2018.

Motion by Sam: Board endorse the draft Constitution and By-Laws including an additional clause in purposes including club fellowship. Kathy seconded the motion.

Sam motions that we will proceed to transition to the new society act by presenting the new C&B at AGM meeting in September. Will send our C&B prior to AGM. Seconded by Kathy.

➤ **Website**

- a. Button for PayPal works
- b. Email VCAC Simon to change Stuart's email to Sam's email
- c. Gmail try to add Sam as a notification person
- d. Ride Leader can put in "paid up members only" Leaders have the choice to say that only "paid up members only" are allowed to attend
- e. Still need to work on website. Quiz works now need to understand membership and how to keep updated. Should have this by July. Lucie will check into this with her IT department.
- f. Simon is the person who must change the Paypal notification from Stuart to Sam. Need to change PayPal, get a new one and then have it addressed to Sam.
- g. Janet will forward E-transfers notifications to Sam

5. New Business

- **Andy Millard has resigned from the Board.**
- **First aid course – The Board is recommending that we offer a first aid course to ride leaders and members (if room available). Kathy will provide more information on cost and availability. Will need to find a space to hold this course.**
- **Grants – Janet will investigate whether organizations such as MEC, Thrifty's, GVCC, Fairfield and Performance would provide a grant to pay for this course. Next meeting is April 19, 2018.**

Meeting ended at 8:50 p.m.